



Association  
of Registered  
Interior Designers  
of Ontario

## **Terms of Reference**

### **ARIDO Interior Designer Experience Requirement (IDER) Mentors**

#### **Objective:**

The ARIDO IDER Mentors are Registered Members who volunteer in this role to support Interns who require a sponsor to sign off on supervised work experience hours. IDER Mentors will serve as “on call” by the staff as mentees require.

#### **Ambassador Responsibilities and Scope:**

The ARIDO Board of Directors has determined the scope for this volunteer group as follows:

- Volunteer time to:
  - meet with intern members assigned to them
  - review Intern work and provide feedback and comments per the IDER guidelines
  - serve as sponsor signing off for meeting IDER as a requirement

#### **General:**

- Deliver monthly reports to the ARIDO Board of Directors.
- Liaise and consult with other ARIDO Committees as necessary for the fulfillment of their mandate.

#### **Detailed Staff Responsibilities:**

The ARIDO Staff will be responsible for:

- Lead any operations or logistics required to execute the scope and deliverables.
- Liaise with other staff as required to execute the scope and deliverables.

#### **Reporting:**

Reporting of progress for this volunteer group will be responsibility of the staff assigned to support.

#### **Structure:**

This volunteer group shall consist of up to 25 - 50 volunteers. The desired qualifications are outlined below, with the intent that the group strives to appropriately reflect:

- under-represented groups such as Black, Indigenous and people of colour, the LGBTQ2S+ and other marginalized individuals currently within and emerging into the interior design profession.
- All sectors of interior design, including but not limited to, residential, corporate, healthcare, hospitality, retail and institutional.
- Diverse representation, geographically, in Ontario. ie Provincial representation.

The Registrar will identify ARIDO staff who will be assigned to the execution of scope and provide all administrative support.

**Qualifications:**

This volunteer groups may consist of 15-50 volunteers. These volunteers must be ARIDO Registered members in good standing.

**Term:**

These volunteer roles will be in place until otherwise determined by the ARIDO Board of Directors. The term will be a one-year term and will be reaffirmed every year. Individual volunteer Members may be replaced upon the expiry of their term.

Approval Date: 2026-05-21

Effective Date: 2026-05-21

Next Scheduled Date for Review: March 2027