



Association
of Registered
Interior Designers
of Ontario

Terms of Reference Bill PR6 Task Force

Objective:

The Bill Pr6 Task Force will focus on activities that align with and work to achieve select desired goals of the strategic plan including alignment with the organization's commitment to advancing equity, diversity, and inclusion. This includes developing a strategy to bolster the enforcement of ARIDO's Title Legislation while developing a more inclusive and fair approach to enforcing the protected title "Interior Designer". It is expected that this Task Force may liaise and consult with other committees if needed, in the delivery of their mandates. It is the objective of this Committee to build upon existing strategies deployed to date and recommend/develop new approaches that align with the 2023/2025 Strategic Plan.

Ambassador Responsibilities and Scope:

The ARIDO Board of Directors has determined the scope for this volunteer group as follows:

- Review the current enforcement procedures for Bill Pr6, in particular, Cease and Desist letters.
- Develop a strategy for a more inclusive and fair approach at the initial stage of enforcing the title, Interior Designer.
- Develop a communications strategy surrounding the enforcement of the title to non-qualified members.
- Work with legal counsel, as needed, to assess proposed strategy prior to seeking Board approval.

General:

- Deliver monthly reports to the ARIDO Board of Directors.
- Liaise and consult with other ARIDO Committees as necessary for the fulfillment of their mandate.

Detailed Volunteer Responsibilities:

The detailed mandate of this committee is as follows:

- Work with staff in meeting their scope and mandate.
- Assist where practice related insight, oversight or content may be required.

Detailed Staff Responsibilities:

The ARIDO Staff will be responsible for:

- Coordinating committee meetings.
- Minutes that document action items and decisions.
- Working with the Chair(s) in drafting proposals that require approval by the ARIDO Board.
- Lead any operations or logistics required to execute the scope and deliverables.
- Liaise with other staff as required to execute the scope and deliverables.

Reporting:

This committee will report directly into ARIDO Board of Directors. The committee will have no formal decision-making authority but will bring forward recommendations for the consideration by ARIDO Board.

Chair(s) of the Committee:

The committee will have a Chair(s) that is a current voting Director(s) on the ARIDO Board of Directors for 2024/2025 term.

Structure:

This committee shall consist of 7-10 volunteers. The desired qualifications of Committee Members are outlined below, with the intent that the Committee strives to appropriately reflect under-represented groups such as Black, Indigenous and people of colour, the LGBTQ2S+ and other marginalized individuals currently within and emerging into the interior design profession.

Committee meetings will be chaired by the Board member appointed to the committee. The Executive Director will identify ARIDO Staff who will be assigned to the execution of scope and provide all administrative support.

The Chair(s) will set the agenda, chair meetings, determine consensus, and assign tasks to Committee Members, where needed. The Chair(s), and/or appointed staff are the primary liaisons to the ARIDO Board of Directors. The Chair will ensure that the Charter of Respect is included at the start of every meeting.

Qualifications:

This Committee shall consist of 7-10 volunteers. Members of this Committee may be ARIDO members in good standing and/or non-members.

Term:

This committee will be in place until otherwise determined by the ARIDO Board. The term for the committee will be a one-year term and will be reaffirmed every year. Individual Committee Members may be replaced upon the expiry of their term.

In alignment with the Board's policy on Committees, committee members can be removed from a committee where they miss 3 or more consecutive Committee meetings.

Approval Date: April 15, 2024

Effective Date: April 15, 2024

Next Scheduled Date for Review: April 2025